

# GOAL SETTING COMMITTEE

Wednesday, March 18, 2020 – 3:30 p.m.

Room 1N-142 – 1<sup>st</sup> Floor

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

## MINUTES

### Members Present:

Conrad Ailstock, WUD  
Tonya Davis Johnson, OEBO  
Irwin Jacobowitz, OFMB  
Chelsea Koester, County Attorney  
Marcela Millett, Strategic Planning  
Angela Sims, Purchasing  
Brenda Znachko, FDO

### Non Member Attendees

Vicky Cronell, OEBO  
Deirdre Kyle, OEBO  
Leelah Parsons, Purchasing  
Carlos Ramos, Purchasing  
Holly Skeen, Purchasing  
Angie Whitaker, OEBO

### **I. CALL TO ORDER**

Meeting called to order at 3:31 p.m. by Chair, Tonya Davis Johnson.  
Roll called, all voting members present.

### **II. ADOPTION OF AGENDA**

Motion by Irwin Jacobowitz to adopt the March 18, 2020 agenda, seconded by Angela Sims.

**Motion to adopt the agenda carried 6-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Chelsea Koester	YES
Marcela Millett	YES
Angela Sims	YES
Brenda Znachko	YES

### **III. ADOPTION OF MINUTES**

Motion by Irwin Jacobowitz to adopt the March 4, 2020 minutes, seconded by Brenda Znachko.

**Motion to adopt the minutes carried 6-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Chelsea Koester	YES
Marcela Millett	YES
Angela Sims	YES
Brenda Znachko	YES

#### **IV. REVIEW OF PROJECTS\***

##### **Project 1 – Purchase of PVC Pipe & Fittings Pre Qual – WUD Discussion**

##### **Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

##### **Motion to accept recommendations carried 7-0.**

Conrad Ailstock	YES
Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Chelsea Koester	YES
Marcela Millett	YES
Angela Sims	YES
Brenda Znachko	YES

##### **Project 2 – Purchase of HDPE Pipe & Fittings Pre Qual – WUD Discussion**

##### **Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Irwin Jacobowitz, seconded by Brenda Znachko.

##### **Motion to accept recommendations carried 7-0.**

Conrad Ailstock	YES
Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Chelsea Koester	YES
Marcela Millett	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 3 – Two Way Radio Test Equipment Parts & Accessories Term Contract – FDO Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept the recommendation carried 6-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Chelsea Koester	YES
Marcela Millett	YES
Angela Sims	YES
Brenda Znachko	YES

**Project 4 – Overhead Door Maintenance & Repair Services Term Contract – FDO Discussion**

**Recommendation: SBE Price Preference**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Irwin Jacobowitz, seconded by Angela Sims.

**Motion to accept the recommendation carried 6-0.**

Tonya Davis Johnson	YES
Irwin Jacobowitz	YES
Chelsea Koester	YES
Marcela Millett	YES
Angela Sims	YES
Brenda Znachko	YES

**V. OLD BUSINESS**

None.

**VI. NEW BUSINESS**

Goal Setting Committee meetings will be discontinued until further notice due to the coronavirus outbreak. Urgent items will be addressed. The County Attorney's office is researching the ability to convene meetings via teleconference. Departments are asked to only submit urgent items to OEBO. The Committee will be notified as more information becomes available.

**VII. ADJOURNMENT**

Meeting adjourned at 3:39 p.m.